



CAERPHILLY STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (SACRE)

MINUTES OF THE MEETING HELD AT LEWIS SCHOOL PENGAM, GILFACH, BARGOED, ON THURSDAY, 3RD MARCH 2016 AT 2.00 P.M.

PRESENT:

Councillor J. Taylor - Chair
Mrs J. Jones (Church in Wales) - Vice-Chair

Councillors:

Mrs E.M Aldworth, Mrs M.E. Sargent, J. Simmonds

Representing Teaching Organisations: Mrs B. Davies (UCAC), Mrs L. Strange (NASUWT)

Representing Religious Organisations: Mr M. Western (Roman Catholic Archdiocese)

Together with:

Mrs V. Thomas (RE Consultant), Mrs J. Elias (Service Manager – Additional Learning Needs),
Miss R. Barrett (Committee Services Officer)

Also present:

Mr M. Oliver (Assistant Head Teacher - Lewis School Pengam)
Mr T. Davies, Mr L. Pearce and Mr E. Wilson (Pupils - Lewis School Pengam)

1. WELCOME

The Chair opened the meeting and introductions were made.

Ms Laura Strange welcomed SACRE Members to Lewis School Pengam. She explained that as Mr Chris Parry (Head Teacher) was unable to attend the meeting on this occasion, Mr Michael Oliver (Assistant Head Teacher) was present on his behalf. Also in attendance were Year 10 pupils Tom Davies, Liam Pearce and Elis Wilson, who had greeted SACRE Members on arrival at the school.

A warm welcome was extended to Councillor Julian Simmonds, who was attending his first meeting of SACRE, having taking up the vacant Councillor position within the membership list.

It was noted that Mrs Jacquelyn Elias (Service Manager – Additional Learning Needs) has replaced Mrs Tanis Cunnick as the local authority representative to Caerphilly SACRE. Members welcomed Mrs Elias to her first meeting of SACRE in her new capacity and extended their thanks to Mrs Cunnick for the work she had carried out on behalf of SACRE.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D.G. Carter and Mrs G.D. Oliver, Miss H. Bartley (ATL), Mrs N. Boardman (NUT), Miss H. Marsh (ASCL), Mr C. Parry (NAHT), Captain C. Di-Palma (Salvation Army), Mrs E. Hawthorn (United Reform Church), Rev E. Williams (Baptist Union of Wales), together with Ms R. Bradshaw and Mr E. Mushayanyama (Co-opted Members).

3. DECLARATIONS OF INTEREST

Councillor Mrs M. Sargent declared an interest in Agenda Item 12 (WASACRE – Feedback from the WASACRE Meeting in Blaenau Gwent - 25th November 2015). Details are minuted with the respective item.

4. MINUTES – 2ND NOVEMBER 2015

RESOLVED that the minutes of the Caerphilly SACRE meeting held on 2nd November 2015 be approved as a correct record and signed by the Chair.

5. MATTERS ARISING

Discussion took place regarding the venue for the Summer Term 2015 meeting of SACRE, which will be held on Tuesday 14th June 2016 at 2pm. It was confirmed that arrangements had tentatively been made for it to be held at Cwmaber Junior School and that Members would be informed once the venue had been finalised.

Members were reminded that at the Autumn 2015 meeting, SACRE considered the main RE findings derived from the Estyn inspection of thirteen Caerphilly schools between Autumn 2014 and Summer 2015. At that meeting, it was noted that the inspection report for Lewis Girls School stated that the school does not comply with the statutory collective worship requirements. There was also a comment listed against Ysgol Gymraeg Bro Allta, which explained that the school does not always ensure a balance of subjects and therefore does not meet the statutory requirements in respect of ensuring consistency in the provision of religious education. SACRE Members subsequently requested that the action plans for the two schools be provided and that an update be sought on the progress made in addressing these recommendations.

Mrs Vicky Thomas (RE Consultant to SACRE) explained that information had since been provided by Mrs Keri Cole (CCBC Chief Education Officer) in relation to the actions taken by the schools and the progress made in meeting the statutory requirements as identified by Estyn.

Within Lewis Girls School, the daily act of collective worship has twice been formally monitored through a cycle of whole school monitoring, since the previous inspection. The Head Teacher circulates the minimum requirements regarding the daily act of collective worship on a half-termly basis, in advance. Training has been provided for staff to increase their confidence in the delivery of the daily act of collective worship and the role of the form

tutor has been revisited to include formal responsibilities regarding the delivery of the daily act of collective worship. Pupil voice evidences that tutor time has become more meaningful and allows greater opportunities for reflection, and tutors are confident in meeting the expectations of their job descriptions. The school has made very good progress towards meeting this recommendation and leaders will continue to monitor practice to ensure best practice is consistently sustained.

Ysgol Gymraeg Bro Allta took immediate steps to address this recommendation and RE is now taught weekly. Christianity is taught across the school, and in addition, Years 3-4 pupils study Judaism and Years 5-6 pupils study Islam. Portfolios of work are kept for both key stages and the school reports that most pupils are able to describe the main features of the faiths. The Senior Leadership Team monitor teacher planning and learner books every fortnight and examples of planning are also included in the portfolios. The school reports that there is now much greater consistency across the school than at the time of the inspection. The Head Teacher reports on progress against Estyn recommendations to the governing body every term and the next update is planned for the governing body meeting to be held at the end of February 2016. The school believes that this recommendation has now been fully met.

Following discussion and consideration of the actions carried out by the school to address the recommendations of Estyn, Members noted the progress made by Lewis Girls School in respect of the statutory requirement for acts of collective worship and that of Ysgol Gymraeg Bro Allta in respect of the statutory requirement for ensuring consistency in the provision of religious education.

SACRE were pleased to note the progress that had been made on this matter and thanked Mrs Thomas for the update.

There were no other matters arising.

6. PRESENTATION – RELIGIOUS EDUCATION AT LEWIS SCHOOL PENGAM

Mrs Laura Strange (Head of Religious Education at Lewis School Pengam) welcomed Members to the school, and explained that she would be assisted in her presentation by Year 9 pupils Tom Davies, Liam Pearce and Elis Wilson.

With the aid of a slideshow presentation, Mrs Strange delivered to SACRE Members an insight into the teaching and study of RE at the school, entitled “Religious Education at Lewis School Pengam”.

Mrs Strange outlined details of the RE departmental staff and the structure of RE lessons within the school at Key Stages (KS) 3 and 4. At KS3, Years 7 and 8 pupils receive 1 hour of RE study per week. Christianity and Hinduism is studied across both years, together with Islam in Year 7 and Judaism in Year 8. Pupils also study the topics of Worship and Ritual, Pilgrimage, Leaders and Text, Rites of Passage, and Suffering. At Year 9, RE study increases to 2 hours per week and all pupils follow a WJEC Short Course (Religion and Life Issues) which culminates in a GCSE exam at the end of the school year. The topics covered are Relationships, Is It Fair?, Looking for Meaning, and Our World, with Christianity and Hinduism covered in each topic.

Mrs Strange highlighted the compulsory topics studied across KS3 (Worship and Ritual, Leaders and Text, Rites of Passage and Our World). She advised Members that after evaluating the effectiveness of the voluntary topics, she was considering whether to replace the Suffering theme with the study of an additional religion (such as Buddhism).

At KS4, Year 10 pupils receive 1 hour of RE study per week and follow a second WJEC Short Course (Religion and Human Experience), covering the topics of Peace and Conflict, Religion and Medicine, Religious Expression, and Evil and Suffering, which again culminates in a GCSE exam at the end of the school year. At Year 11, pupils receive 1 hour of study per week to complete the Global Citizenship Challenge of the Welsh Bacculaureate qualification.

Mrs Strange outlined the list of global issues included within the Global Citizenship Challenge together with examples of topics relating to these issues. One issue and two different topics must be covered in the Challenge, which is achieved through a combination of teaching and learning exercises (15 hours in total) and controlled tasks (16 hours in total). Members were advised that a Challenge brief sets the scene and the topic for the controlled task and can be selected from those already written by WJEC or written by the school in a generic brief.

Members were advised of the key considerations that need to be taken into account in ensuring the requirements of the Welsh Bacculaureate meet the Caerphilly-agreed Religious Education syllabus. These include an understanding of religion, choosing a suitable challenge brief, planning the teaching and learning around a RE topic, and collaborative working with the RE head of department and Welsh Bacculaureate coordinators.

Mrs Strange outlined examples of subjects covered within the teaching and learning of RE, such as relationships surrounding life/death, class debates, reflection and peer assessment, which link together and ensure that pupil motivation levels are sustained during lessons. These subjects all encourage literacy and numeracy, which is a major focus of the school, and is addressed through learning methods such as National Reading Tests, skimming/scanning reading exercises, writing in different text types, and the use of skeletons/connectives.

In closing, Mrs Strange outlined the number of pupils entered for the Religious Education (Short Course) GCSE over the past few years. Members noted that 16.4% of pupils achieved an A* - A grade and 60% of pupils achieved an A* - C grade in 2015, which is well above the average results for the county borough.

Tom Davies, Liam Pearce and Elis Wilson were then invited to give their viewpoints on studying Religious Education at Lewis School Pengam. They explained that they are due to sit a GCSE exam shortly which will give them experience of exam techniques and the exam hall environment, and will result in one less exam in Year 11. The pupils are currently studying the Is It Fair? topic and will be studying the Religion and Medicine topic in Year 10. They explained that the study of Religious Education is useful in the wider world as it enables pupils to understand and present different viewpoints and hence is important in terms of employability prospects.

The pupils explained that they enjoy studying the subjects covered, such as learning about different types of relationships, and find many of these subjects to be topical and interesting (such as voting rights for women in Saudi Arabia). The pupils explained that they like having the opportunity to give their opinion in class and that some of the debates in their RE lessons can become very lively.

Discussion of the matters raised during the presentation ensued, and Mrs Thomas suggested that it could be beneficial for the school to extend the current Year 10 Short Course syllabus over two years at KS4 to alleviate teacher and pupil pressure and to ensure that statutory RE requirements continue to be met. Members were reminded of the impending revised specifications for Religious Education at GCSE and A Level and of the impact that this could have on the teaching structure of RE, and Mrs Strange confirmed that staff within the school's RE department were planning for this eventuality.

Members thanked Mrs Strange for her informative presentation and were very pleased to note the enthusiastic presentation given by Tom, Liam and Elis. Members thanked the Year 9 pupils for their attendance and articulate responses, and the three pupils left the meeting at that point.

7. ANALYSIS OF EXAMINATION RESULTS 2015

The report informed Members of the attainment at GCSE, AS and A Level of Caerphilly pupils in Religious Studies and Religious Education for 2015.

SACRE were advised that the figures represented raw scores and as such did not necessarily reflect the selectivity of the entry and in some cases the numbers were too small to be statistically significant. The results recorded are for those pupils entered for the examinations. They do not necessarily reflect the number of pupils following the examination course nor do they indicate how well pupils are performing relative to their ability. Further information detailing the attainment results for each Caerphilly school was also tabled to Members at the meeting.

The results for the GCSE (Full Course) were confirmed and it was noted that there were 679 entries from 13 schools. Entry numbers are higher than previous years but the number of schools entering candidates has decreased this year. A* - A grades for Caerphilly reached 28.3% which is the best result of the last three years and is just below the All Wales figure of 31%. Members were advised that the level of A* - C grades at 71.4% is below 2014 but better than 2013 performance. 98.4% of pupils entered achieved a grade A* - G, which is comparable with the previous two years' results and slightly better than the All Wales figure of 98%.

The results of GCSE (Short Course) were confirmed and it was noted that there was a significant decrease in entries again this year, with 647 entries from 13 schools. The overall percentage of A* - A grades of 18.6% is much better than 2014 performance and better than the All Wales figure of 14%. The overall % of A* - C grades was 60.9% which is the best result of the last three years and is also better than the All Wales figure of 52%. However, the overall percentage of A* - G grades was 91.5% which is below previous performance and the All Wales figure of 93%. A significant number continue to be entered for Short Course and this is very encouraging because it provides pupils with the opportunity for accreditation for their KS4 study.

Members were asked to note that pupils do not usually opt to follow the Short Course as it is delivered as part of the statutory requirements for RE. An Estyn survey also reported that those pupils following an examination course such as Short Course, as part of their statutory requirement at KS4 were more motivated than those who did not.

The results for A Level Religious Studies were confirmed, which highlighted very good entry figures this year (100 entries from 8 schools, which is an increase on previous entry figures). A* - A was achieved by 13% of students, which is below previous performance and the All Wales figure of 23%. At A* - C, candidates achieved a pass rate of 73%, which is below 2014 performance but is slightly better than 2013. It was noted that 100% of the pupils entered at A Level achieved a grade at A* - E, which is an excellent result and continues the impressive performance of previous years.

The results for AS Level Religious Studies were confirmed and showed an increase in entry levels for this year, with 22 entries from 8 schools. 4.5% of students achieved an A grade and 6.4% of students achieved A* - C grades, which are both below performance for previous years. There was a 72.7% pass rate for grades A - E and although it does not match the 100% pass rate of the previous year, it is better than 2013.

Members were asked to note that the AS Level data only includes those students who have cashed in their results. For example, if a student sat an AS Level during 2015 but have not yet cashed the result in, then they would be included in next year's data when the results have been cashed in. This avoids the same results being counted twice, and for this reason, an All-Wales comparison has not been included for AS Level data. Mrs Thomas advised Members that because of the situation of cashing in results, the AS statistics need to be considered with caution.

Having fully considered and discussed the report, SACRE noted the analysis of examination results in Religious Studies and Religious Education for 2015 and agreed that a letter be circulated to all secondary schools to inform them of the analysis of results.

8. REVISED CRITERIA FOR GCSE AND GCE SPECIFICATIONS – UPDATE

The report summarised details of the proposed changes to specifications and assessment practices for Religious Studies at GCSE and GCE (AS and A) Level (which were due to be implemented in Autumn 2016), the processes and timescale involved in implementing these changes, and the issues raised by partner agencies regarding these changes.

Mrs Thomas outlined the latest developments in respect of the proposed changes. She explained that revised specifications for AS and A Level and Sample Assessment Materials were submitted to Qualifications Wales (the independent regulator responsible for overseeing the reform of these qualifications) for approval at the end of November 2015. This material is currently being translated and once this is done the draft proposals will be placed on the WJEC website. Qualifications Wales will respond to the submitted specifications and advise on necessary changes, and following this feedback, WJEC will revise the specifications and resubmit for approval. The new A Level specifications will be implemented in Autumn 2016 as planned.

With regards to revised GCSE specifications, Mrs Thomas explained that as the draft proposals were only placed on the WJEC website prior to Christmas 2015, there were concerns across teaching establishments that the final specifications would not be approved by Qualifications Wales in readiness for the new academic year. It was feared that this delay would impact on the teaching of the subject, as it would have meant a delay in teaching resources and specimen papers which would impact on teaching and learning. Some schools start teaching GCSE courses in May and the specifications would still be in draft form, which held implications for option choices, timetabling and staffing issues, preparation of materials for teaching and availability of resources for teaching. In addition, Welsh resources were likely to follow even later than English resources due to translation timescales.

A letter was sent from Mary Parry to WJEC on behalf of Carmarthenshire SACRE, requesting a delay in the introduction of the new specifications to 2017. She also sent the same letter to Huw Lewis AM (Minister for Education and Skills), Qualifications Wales, and Estyn.

WASACRE (Wales Association of SACREs) and NAPfRE (National Advisory Panel for Religious Education) also sent letters to WJEC in a similar vein. The letter from WASACRE raised the issues associated with the new specifications and requested the deferment of one or both of the specifications. Copies of these letters were appended to the report.

Secondary schools in Caerphilly County Borough were informed of the current situation regarding specifications and timescales via a letter from Caerphilly SACRE. They were also advised that on 19th January 2016, a one page draft summary of the new GCSE specifications became available on the WJEC website.

On 11th February 2016, Qualifications Wales wrote to all secondary schools in Wales and explained that they had had taken the decision to defer the introduction of both the new GCSE History and GCSE Religious Studies qualifications from September 2016 to September 2017. The regulator felt that deferring these qualifications would allow more time for schools to prepare for first teaching and the development of bilingual teaching and learning resources.

It was acknowledged by Qualifications Wales that this deferral will affect a small proportion of schools who currently take GCSE History and GCSE Religious Studies qualifications with a different awarding body (instead of WJEC). Those schools will have to switch in 2016 from the specification they currently teach to one of the existing specifications offered by WJEC, before switching again in 2017 to the new, reformed qualification. It is estimated that 33 schools in Wales will be affected by the decision to defer GCSE Religious Studies, and Qualifications Wales are working with WJEC, Regional Consortia and the Welsh Government to put in place a package of support to help these schools manage the impact of switching specifications twice in two years.

Mrs Thomas explained that she had not received any detail from the Consortia which Caerphilly schools (if any) would be affected by this decision but that she would update SACRE Members once this information becomes available.

SACRE Members noted the update relating to the revised criteria for GCSE and GCE specifications.

9. NATIONAL CURRICULUM REVIEW AND ASSESSMENT – UPDATE

The report outlined latest developments regarding the review assessment arrangements and the National Curriculum in Wales, which was announced by the Minister for Education and Wales on 1st October 2012.

In February 2015, Professor Donaldson released his report and recommendations via the document "*Successful Futures – Independent Review of Curriculum and Assessment Arrangements in Wales*". The Minister for Education and Skills has accepted all of Professor Donaldson's recommendations, and in October 2015, a further document "*A curriculum for Wales – a curriculum for life*" was issued, which is the plan for taking forward these recommendations. Members were referred to Appendix 1 of the report which outlined details of the timeline up to 2021 in respect of these recommendations.

Mrs Thomas explained that Pioneer schools and stakeholders will have a say in the shape of the curriculum via a series of meetings. SACRE were referred to a list of Pioneer schools appended to the report, and it was explained that these schools have been selected for their ability to lead in the areas of Curriculum and New Deal (which will reshape continuing professional development). WASACRE will be a high level stakeholder in the review implementation process through the Pioneer Network. The first meeting of the Pioneer Network took place in December 2015 and the key points arising from this meeting were outlined in the report. It was agreed that the first stage for Curriculum Pioneers will be a high level definition of an Area of Learning and Experience framework, and New Deal Pioneers will focus on the pedagogy and leadership needed to deliver the requirements of the new curriculum as it develops. The next meeting of the Stakeholder group will be held in March 2016.

SACRE were also advised that at its Autumn 2015 meeting the National Advisory Panel for RE (NAPfRE) began the process of drawing up guidelines on "*What makes good RE*" for WASACRE representatives to submit to the Pioneer Network for consideration when working on the shape of the RE curriculum.

Following discussion of the report, Members noted the developments relating to the position of RE in the curriculum.

10. HOLOCAUST MEMORIAL DAY 2016 FEEDBACK

At the Autumn 2015 meeting of Caerphilly SACRE, Members were advised of the resources available to schools in order to commemorate Holocaust Memorial Day 2016, and it was arranged that the Clerk to SACRE would write to all schools in the county borough to make them aware of these resources. It was also agreed at that meeting that the Clerk to SACRE would contact Council colleagues to determine whether any Council-organised commemorative events were taking place across the county borough.

Caerphilly Council subsequently invited all SACRE Members to a commemorative event held in the Market Place, Blackwood Town Centre on Wednesday 27th January 2016. The event involved a wall of remembrance exhibition featuring the work of local secondary school pupils, readings, the lighting of a symbolic candle and the opportunity to partake in artist David Garner's artwork *B for Defiance* (a replication of the *Arbeit Macht Frei* sign above the gates of Auschwitz).

A number of SACRE Members attended on the day and reported that this poignant and moving event had been well attended and positively received by local residents, visitors and school pupils. In addition, all 18 libraries across the county borough played an important part in raising the profile of this international day of remembrance for victims of the Holocaust and other genocides by hosting art exhibitions and coffee mornings.

SACRE were pleased to note the moving commemorative events that had taken place across the county borough to mark Holocaust Memorial Day 2016. It was agreed that a letter of thanks would be sent to the relevant departments within Caerphilly Council to convey SACRE's appreciation for the arrangement of these events.

11. CORRESPONDENCE

The Clerk to SACRE informed Members that the Farmington Scholarships information leaflet for 2016-2017 had been circulated to all schools, together with details of the resources available to mark Holocaust Memorial Day 2016.

SACRE were informed that all secondary schools have now received a copy of the learning resource "Muslim Footballers in the Premier League".

A letter had been sent to all secondary schools on behalf of SACRE in respect of the WJEC update on revised specifications for Religious Education, together with the subsequent letter from Qualifications Wales regarding the deferment of the new GCSE Religious Studies and GCSE History qualifications.

Members were advised that a WASACRE survey regarding the new Welsh Baccalaureate Qualification had been circulated to all secondary schools in the county borough. 4 responses from headteachers/RE teaching staff had been received and forwarded to Libby Jones at WASACRE. This was discussed in further detail under Agenda Item 10 (Feedback from the WASACRE Meeting in Blaenau Gwent – 25th November 2015).

SACRE noted the details of the correspondence update.

12. WASACRE - FEEDBACK FROM THE WASACRE MEETING IN BLAENAU GWENT – 25TH NOVEMBER 2015

Councillor Mrs M. Sargent declared an interest in this item as her son is the Welsh Government contact for SACRE. As the interest was personal and not prejudicial, she remained in the meeting room during consideration of the item.

Members were updated on the discussions and deliberation of WASACRE at its meeting in Blaenau Gwent on 25th November 2015. A copy of the draft minutes was included in the meeting papers.

At the WASACRE meeting, concerns were raised over the security of religious education in KS4 with the implementation of the statutory Welsh Baccalaureate qualification as a timetabled subject. Members were concerned that some schools are using RE time scheduled on the timetable to teach the Welsh Baccalaureate. A teacher representative at the meeting explained that it is difficult to make provision for core RE within the Welsh Baccalaureate that meets statutory requirements and that this presents a challenge for schools. WASACRE agreed that a survey regarding the Welsh Baccalaureate would be circulated to all secondary schools in Wales via their local SACRE Clerk.

SACRE discussed the limited responses received to this WASACRE survey. It was felt that the information received from Caerphilly secondary schools would be extremely useful to both WASACRE and Caerphilly SACRE in monitoring the situation regarding the new qualification and would provide a deeper understanding of the situation in schools across the country.

It was agreed that as WASACRE had granted an extension to the survey response deadline, the Clerk to SACRE would re-circulate the survey to those schools who had not yet responded, with a deadline of 11th March 2016 for the information to be returned to the Clerk.

SACRE noted the discussions and deliberations of WASACRE at the Blaenau Gwent meeting.

13. NOMINATIONS TO THE WASACRE EXECUTIVE COMMITTEE

SACRE were informed of the correspondence received from WASACRE in relation to nominations for new Members to the WASACRE Executive Committee. No nominations were received at the meeting.

It was agreed that the Clerk to SACRE would recirculate nomination details to all Members via email and forward any subsequent nominations received to WASACRE.

14. REPRESENTATION AT FORTHCOMING WASACRE MEETINGS

Members were advised of the date and time of forthcoming WASACRE meetings and sought nominations for representation from Caerphilly SACRE.

With regards to the next meeting of WASACRE on **8th March 2016** (Haverfordwest, Pembrokeshire), it was noted that Mrs Vicky Thomas would be in attendance.

Regarding a future meeting of WASACRE on **23rd June 2016** (Denbighshire), Members were asked to notify the Clerk to SACRE should they be interested in attending. They would then be contacted with the agenda papers nearer to the meeting date and asked to confirm attendance.

Mrs Thomas explained that future WASACRE meetings had been arranged for 18th Nov 2016 (Carmarthenshire) and Spring 2017 (Monmouthshire) and requested that the Clerk to SACRE email all SACRE Members with these dates to encourage their attendance.

Mrs Jacquelyn Elias (CCBC Service Manager – Additional Learning Needs) expressed a need for SACRE Members to be more proactive in terms of WASACRE attendance and for Caerphilly SACRE to be adequately represented at these meetings. She explained that there is an expectation for SACRE representatives to attend WASACRE meetings wherever possible and for teaching staff to be released from their duties to attend such meetings. Discussion took place between SACRE Members regarding this matter.

It was agreed that the Clerk to SACRE would write to all SACRE Members to encourage representation at WASACRE meetings, and for Members to be asked to indicate their preference for future meetings so that the matter can be discussed at the next SACRE meeting. Mrs Elias confirmed that she would also raise the matter of representation with Keri Cole (Chief Education Officer) with a view to encouraging Headteachers to release their SACRE teaching representatives to attend these meetings wherever possible.

The Chair thanked the Members of Caerphilly SACRE for their attendance at the meeting and also Mrs Laura Strange for her kind hospitality and informative presentation.

The meeting closed at 3.40 p.m.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 14th June 2016, they were signed by the Chair.

CHAIR